

McLeod Imaging

McLeod Logo

**Document *Power*
Enterprise**

Welcome, Sign In

Sign In

[Change Password](#)

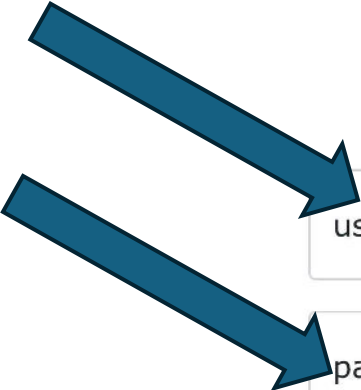
[Reset Password](#)

Log in

Mcleod Logo

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Welcome, Sign In



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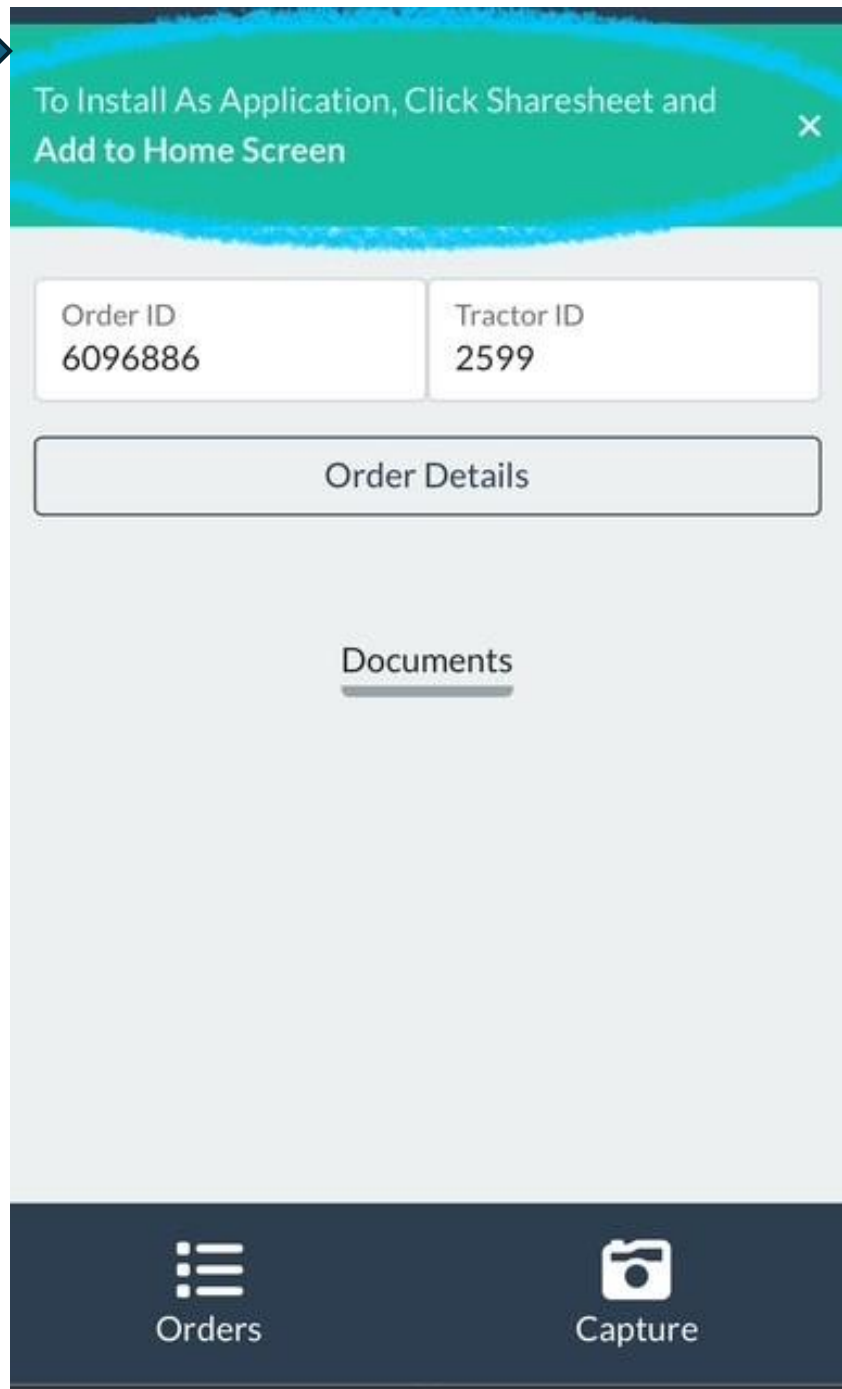
[Reset Password](#)

Enter your User ID and Password

Your userID should be an 8 digit number beginning with a 9 and your password should be your “firstname”.”lastname” make sure it has the “.” between your first and last name

Add app to phone home screen if you want

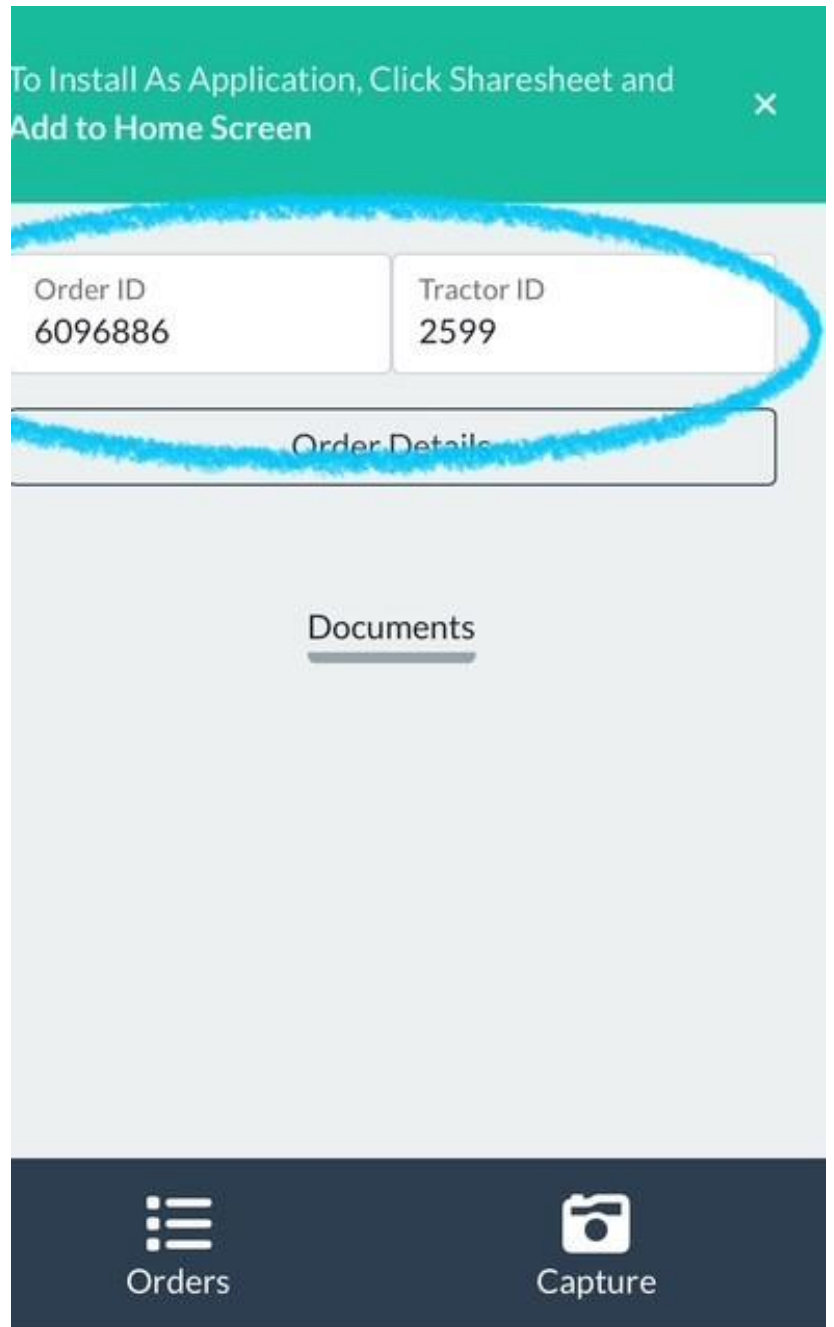
Once you log in you will be able to click at the top which will create an app shortcut on your phone home screens as an app



Current load



Your current load should appear here once you are logged in. to confirm, you can tap order details to verify it is your current load.



Selecting a previous load

If you need to select a previous load you can tap the orders load on the bottom left and it will pull up your 10 previous loads.



Selecting a previous load continued

After selecting the orders button your list of previous loads will show and you can scroll through and select the load you would like to enter the images for. If you want to go back to the home screen, use the back > button

To Install As Application, Click Sharesheet and Add to Home Screen

Order ID: 6096430

BOL#: CS04131546

VENTURA FOODS

03/04/2025 09:34AM

TXS TERMINAL EXCHANGE INC

03/05/2025 09:42AM

Missing: Proof of Delivery (POD)

Order ID: 6096839

BOL#: 80559608

MILLERCOORS

02/27/2025 11:22AM

CENTRAL STATES BEVERAGE

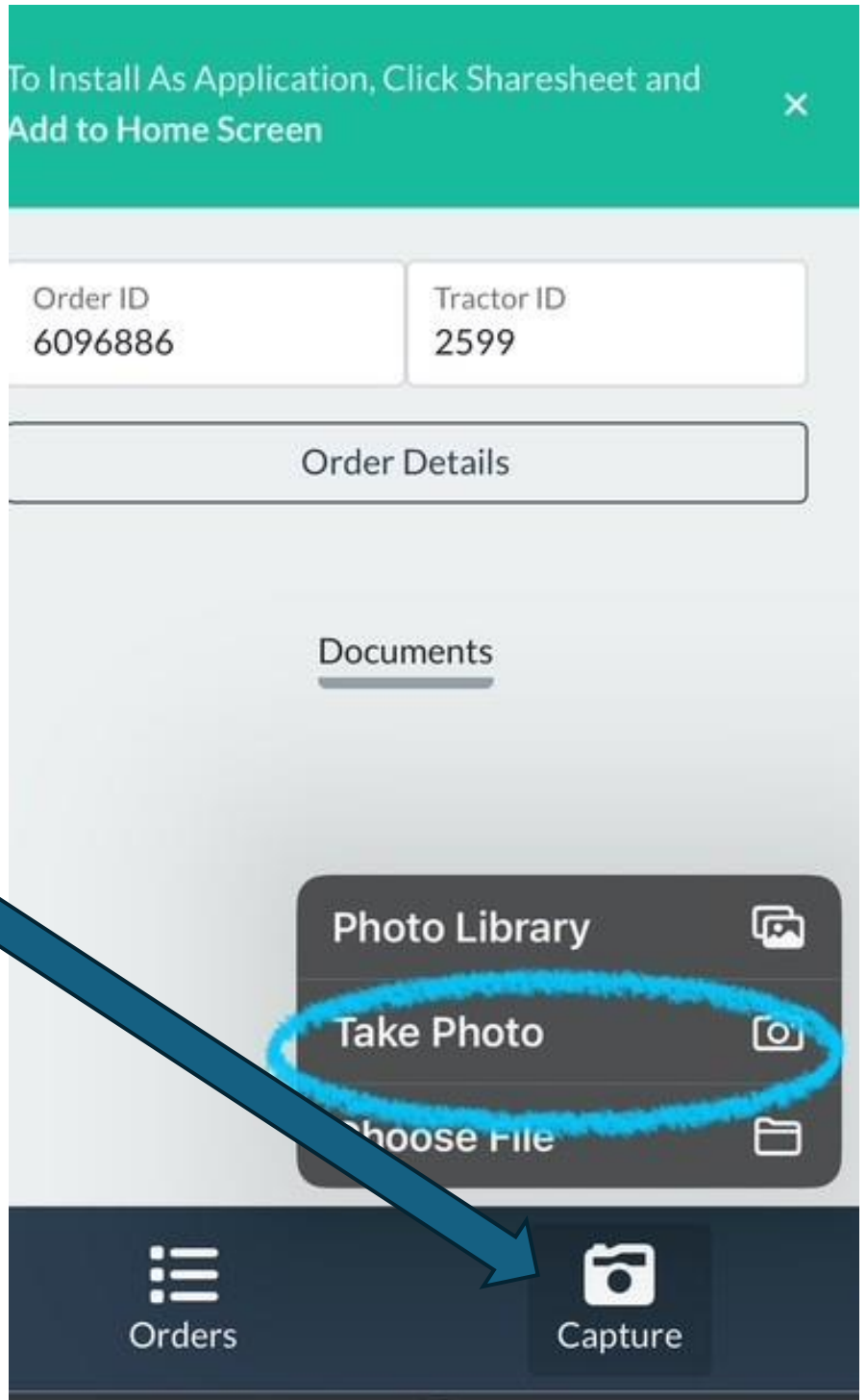
03/03/2025 06:23AM

<

Back

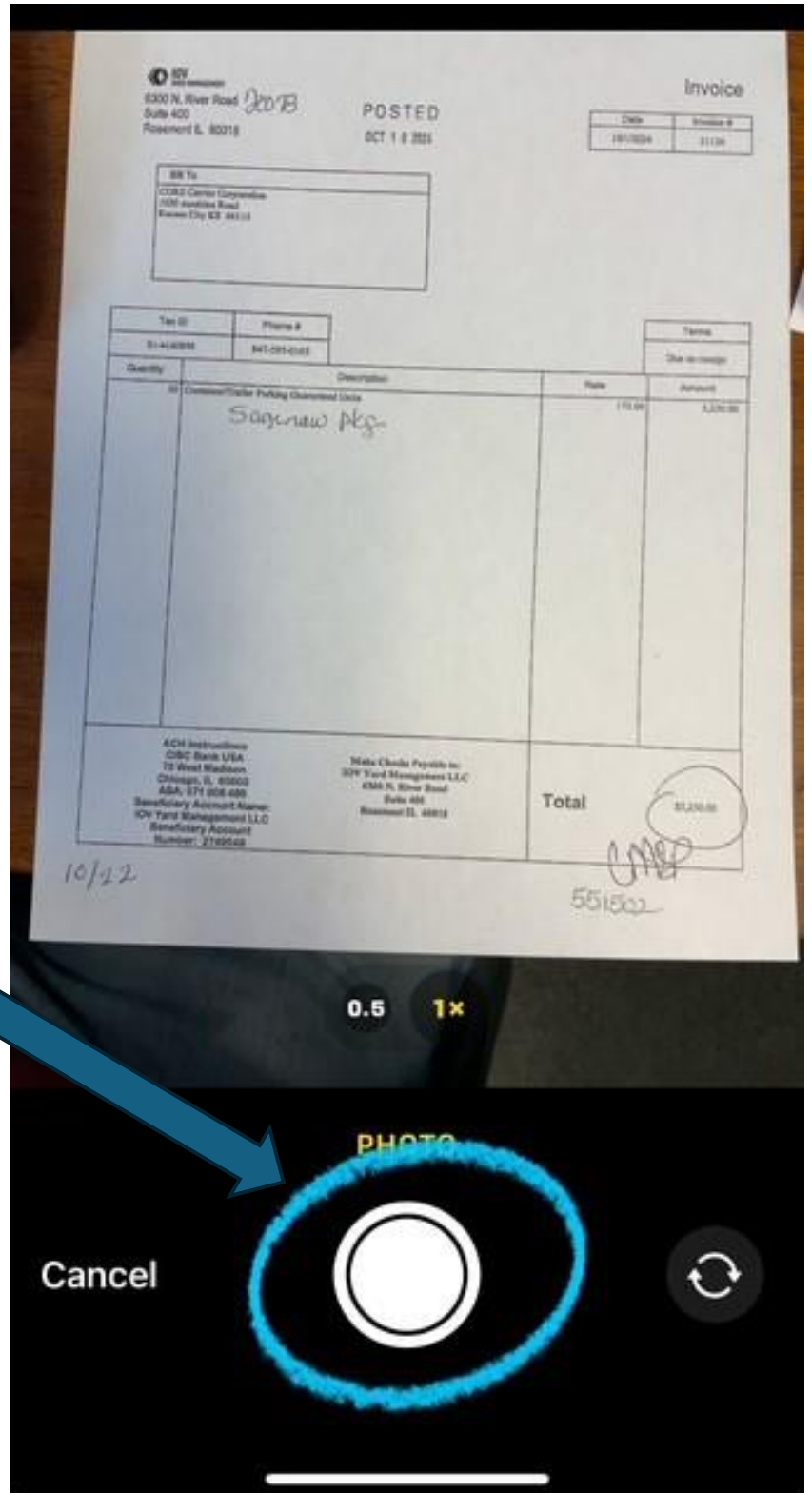
Taking a photo

Once you are on the correct load, choose the capture bottom at the bottom of the screen and then select “take photo”



Taking a photo continued

You may need to give the app permission to access the camera on your device. Once the camera opens, take a picture as usual



Approve the photo

Make sure that your paperwork was completely flat and you are able to see all of the information needed in the photo

Invoice

KVV Management, LLC
6300 N. River Road
Suite 400
Rosemont IL 60018

POSTED
OCT 1 8 2024

Date: 10/1/2024
Invoice #: 21134

Bill To:
CCHS Center Corporation
1000 Lakeside Road
Evanston IL 60112

Tax ID	Phone #	Terms
91-400879	847-265-0145	Due on receipt

Quantity	Description	Rate	Amount
257	Traffic Parking Unattended Units	175.00	1,219.00

Sageanaa pty-

ACH Instructions:
CIBC Bank USA
75 West Madison
Chicago, IL 60602
ABA: 111 006 696
Beneficiary Account Name:
KVV Management LLC
Beneficiary Account
Number: 2749548

Main Check Payable to:
KVV Management LLC
6300 N. River Road
Suite 400
Rosemont IL 60018

Total: \$1,219.00

10/22

551502

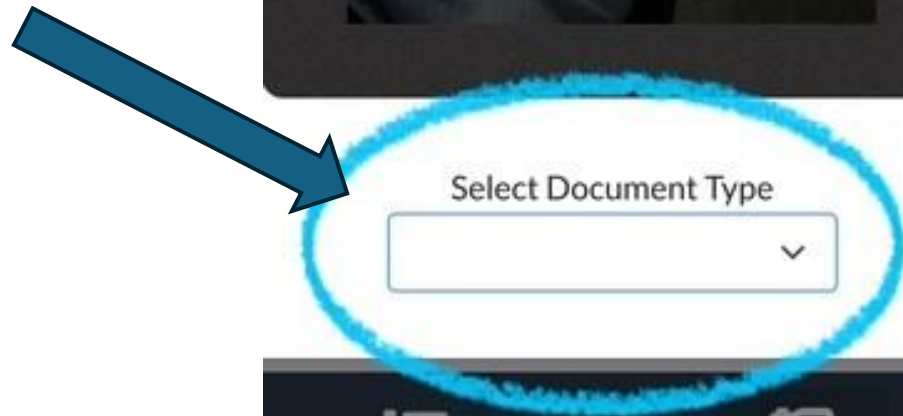
Retake

Use Photo

Once you have captured the photo and are satisfied with it, click on the lower right "Use Photo"

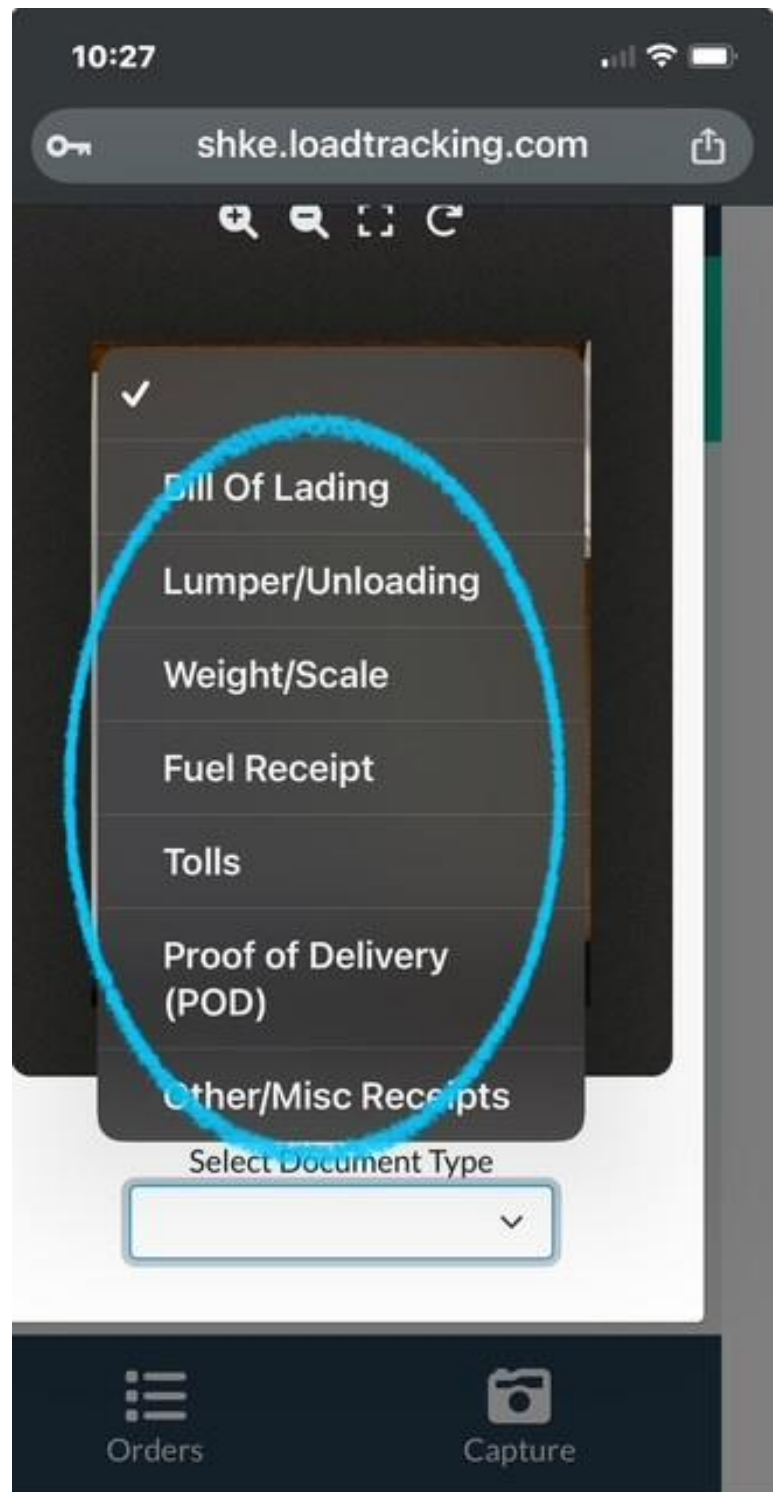
Select Document type

Once you have approved the photo, click the dropdown to select document type



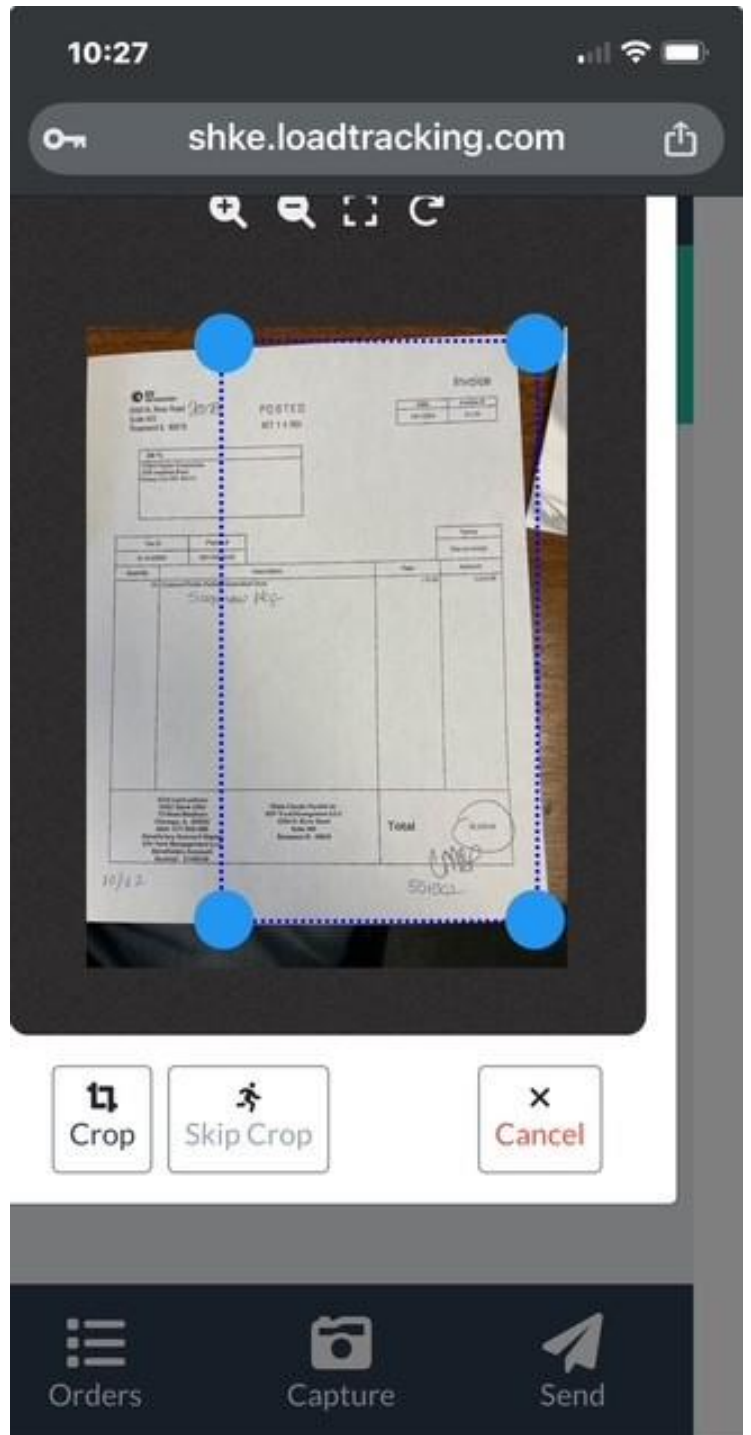
Select document type continued

Select the document type to upload with the photo. At the shipper you will select Bill of Lading. At delivery you will select Proof of Delivery(POD) for the signed copy. You will also upload any other receipts or scale tickets that go with the load. All of them are self explanatory.



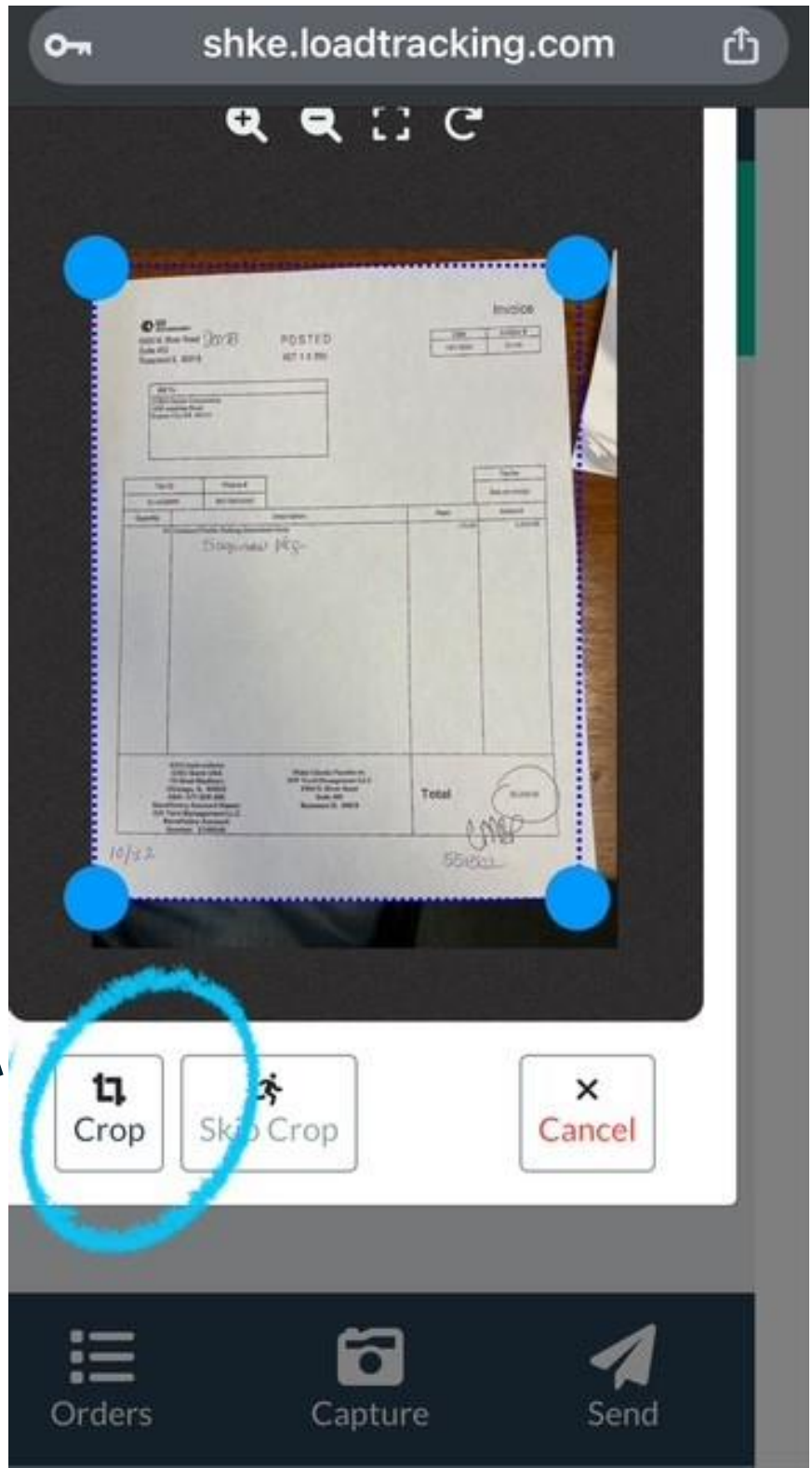
Crop

Once you have selected the document type it will bring up a crop screen



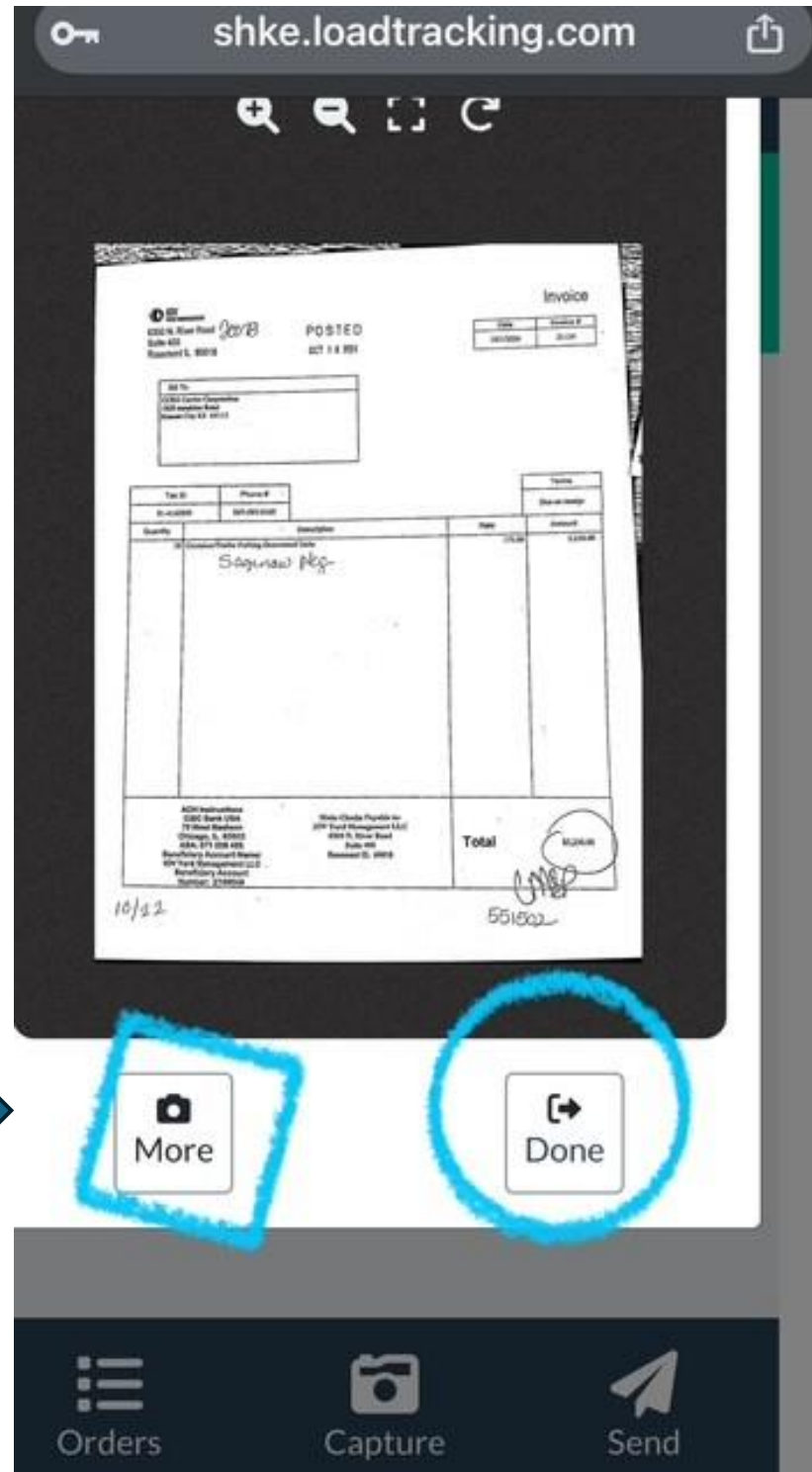
Crop continued

Using your finger drag the dots to the 4 corners of the document so that the entire document is included while eliminating as much of the background as possible and click the crop button



Adding more documents or completing

If you want to add more images, whether they are additional pages or a new document for this load, click “More” and repeat the previous steps. If you are done adding documents, click “Done”



Submitting the document

Once you have selected done, a list of all the documents you have captured will show. If you are satisfied, click the send button

